

Gordon College  
Division of Humanities – English Department

TO: Students  
FROM: J. Corley, Adjunct  
RE: Plagiarism: Statement and Policy

We, of the English Department at Gordon College, strive to meet our mission of high academic success, and we expect our students to be respectful, responsible, cooperative, and ethical citizens. In an effort to insure the integrity of our students' work, the faculty has developed the following policy regarding plagiarism:

**Plagiarism Statement**

To plagiarize is “to steal and pass off (the ideas or words of another) as one’s own... [to] present as new and original an idea or product derived from an existing source” (Webster’s Ninth New Collegiate Dictionary, 898).

Plagiarism includes, but is not limited to: copying of homework, not citing sources (including internet sources), not citing a paraphrased section of a text, not citing another’s ideas, not citing direct quotations, and stealing of anyone else’s work. When in doubt, cite a source.

Check off each one you comprehend:

- As a student of Gordon College, I have read the above statement, and I have further asked my instructor any questions I may have to clarify what is considered plagiarism.
- I am aware that plagiarism will result in an automatic zero for the assignment, and may result in additional disciplinary measures (to be determined by administration and the instructor), which may include expulsion from the College.
- I am aware that plagiarism not only includes not citing sources, but also includes the stealing of another’s ideas and/or work.
- I understand that a good rule to follow is when in doubt, cite a source.
- I understand that no matter who else might type and/or proofread my papers or projects, I, alone, am responsible for the content and any plagiarism in it.
- I am aware that plagiarized work will be forwarded to the Dean as well as the Department Chair.
- I am aware that my parents will be contacted and requested to attend a conference if I plagiarize.
- I am aware that plagiarism jeopardizes my standing in the college community.
- I am aware that I have the right to appeal to a plagiarism board if I am unjustly accused.
- I am aware that the signed plagiarism policy will be kept on file in AB 102.

Name (print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Email Address: \_\_\_\_\_